

# MOVE IN/OUT / DAMAGE CHECK LIST

## CIELO

SUITE FLOOR AND LOBBY DESCRIPTION:

DATE OF MOVE IN/OUT BOOKING: \_\_\_\_\_

Elevator in use: \_\_\_\_\_

DESCRIPTION	CONDITION PRIOR TO MOVE	CONDITION AFTER THE MOVE
CARPETS		
WALLS		
ELEVATOR DOOR AND FRAME		
LOBBY	LOBBY	LOBBY
CARPETS		
WALLS		
ELEVATOR DOOR AND FRAME		
INSIDE THE ELEVATOR		
SERVICE ELEVATOR		
B LEVEL LOBBY		

\_\_\_\_\_  
Owner Name (print)

\_\_\_\_\_  
Unit #

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sterling Administration on behalf of BCS2555 (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CIELO APPLICATION FOR MOVING IN/OUT

OWNER/RESIDENT TO COMPLETE SECTION A & B

## SECTION CONTACT INFORMATION:

\_\_\_\_\_  
*Name of Owner/Resident*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Resident Phone*

\_\_\_\_\_  
*Cellular/Business Phone*

## SECTION B MOVE IN / MOVE OUT INFORMATION:

\_\_\_\_\_  
*Date of Move*

By signing the below, I agree to the rules,

- ☞ I have inspected my floor and the lobby, which I consider to be safe and well maintained.
- ☞ I agree to hold harmless Strata Corporation, BCS 2555 from any liability that may arise from my move.
- ☞ I further agree that it is understood any misrepresentation as to the nature of the move, or that a breach or non-compliance, of any of the terms and conditions of this contract, or any Bylaw and/or Rule or Regulation of Strata Corporation, BCS2555 shall result in recovery of costs and/or financial penalties being assessed against me by the Strata Council.
- ☞ I am aware that any amount, actual costs or financial penalties, may be assessed by the Strata Corporation against the strata lot of the Owner.

\_\_\_\_\_  
*Owner/Resident Name (print)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Check-in initial*

\_\_\_\_\_  
*Move-out initial*

\_\_\_\_\_  
*Move in/out Administration on behalf of BCS2555 (print)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Check-in initial*

\_\_\_\_\_  
*Move-out initial*